

Frithelstock Parish Council

Chair John Burrill 01805 622755

Email chair@frithelstockparish.org

To: Cllrs. Adrian Hardwick, Bob Lewis-Basson, Chris Stevens, Lizzie Hunkin, Mark Thomas.

You are hereby summoned to attend an Annual meeting of Frithelstock Parish Council which will be held on Wednesday 21st May 2025 at 7pm in the Frithelstock Village Hall.

In accordance with The Public Bodies (Admissions to Meetings Act 1960) members of the public and press are welcome to attend.

AGENDA

1. Election of Chairman for 2025/26

2. Election of Vice Chairman for 2025/26

3. Apologies for absence

4. Declarations of Interest.

To receive any Declarations of Interest. Members are reminded that all interests must be declared at the start of the meeting and prior to the item being discussed.

5. Reports from outside bodies.

To receive a report from Devon County Council Councillor.

To receive a report from Torridge District Council Councillor, P Pennington.

To receive a report from Police.

6. Minutes.

To approve and sign as a correct record the minutes, previously circulated, of the meeting held on 26th March 2025.

7. Matters arising.

To consider any matters arising from the minutes not dealt with in the current agenda.

8. Public Participation.

Members of the Public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to The Parish Council. A question asked by a member of the public shall not require a response or debate at the meeting.

9. Planning issues.

None known

10. Payments for approval.

All payments paid and proposed since last meeting.

HSBC	Bank charges	16.00
DCC	Pension contributions	3.76
DALC	Annual subscription	144.89

Bank balances as at 5th May 2025 General £11,159.53 Playing Field £7,522.74

11. Co-option of a new councillor.

To receive an application and discuss co-option of a new councillor.

12. Governance.

To confirm and approve the following documents for 2025/26

- a) Risk Assessment
- b) Standing Orders
- c) Financial Regulations
- d) Asset Register
- e) Statement of Internal Control
- f) To confirm end of year balances and reserves
- g) AGAR

13. Pump in Church Lane.

14. Village Hall Business Rates.

16. Grass cutting in the Churchyard and Cemetery.

17. Speed watch group.

Date of next meeting, 16th July 2025.

John Burrill

Chair

Frithelstock Parish Council.