

Frithelstock Parish Council

Parish Clerk: Mike Norton 07861 201504

Email parishclerk@frithelstockparish.org

To: Cllrs. John Burrill, Adrian Hardwick, Bob Lewis-Basson, Chris Stevens, Lizzie Hunkin, Mark Thomas, Richard Lee.

You are hereby summoned to attend a meeting of Frithelstock Parish Council which will be held on Wednesday 20th May 2026 at 7pm in the Frithelstock Village Hall.

In accordance with The Public Bodies (Admissions to Meetings Act 1960) members of the public and press are welcome to attend.

AGENDA

1. Election of Chair for 2026/27
2. Election of Vice Chair for 2026/27
3. Apologies for absence.
4. Declarations of Interest.
To receive any Declarations of Interest. Members are reminded that all interests must be declared at the start of the meeting and prior to the item being discussed.
5. Reports from outside bodies.
To receive a report from Devon County Council Councillor Cheryl Cottle-Hunkin.
To receive a report from Torridge District Council Councillor, P Pennington.
To receive a report from Police.
6. Minutes.
To approve and sign as a correct record the minutes, previously circulated, of the meeting held on 18th May 2026.
7. Matters arising.
To consider any matters arising from the minutes not dealt with in the current agenda.
8. Public Participation.
Members of the Public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to The Parish Council. A question asked by a member of the public shall not require a response or debate at the meeting.
9. Planning issues.
No applications noted when agenda compiled.

10. Payments for approval

10 a). Payments paid since last meeting.

Date	Payee	Purpose	Amount
2 nd April 2026	Ionos Cloud Ltd	Website etc.	3.00
2 nd April 2026	Devon County Council	Pension Contributions	1.88
20 th April 2026	Play Inspection Co.	Playing Field Inspection	201.60

20 th April 2026	Devon Assoc. Local Councils	Subscription	144.95
20 th April 2026	Torrige District Council	Clerks Salary Jul-March	2,776.32

10 b). Payments proposed

Date Paid	Payee	Purpose	Amount
6 th May 2026	M. Norton Ionos Cloud Ltd	Website etc.	1.20
12 th May 2026	M. Norton Ionos Cloud Ltd	Website etc.	19.20
12 th May 2026	M. Norton Ionos Cloud Ltd	Website etc.	3.00
12 th May 2026	M. Norton Ionos Cloud Ltd	Website etc.	3.00

10 c. To note Bank balances as at 12/05/2026 General £12,755 Playing Field £7,555 and Approve Accounts, Bank Reconciliation and budget monitoring to 12/05/2026. Papers attached.

10 d. To Approve of 2025/26 Accounts, Inter account transfers and Bank Reconciliation and budget monitoring to 31st March 2026. Papers attached.

11. Consideration of £300 grant towards increased Business Rate costs of Frithelstock Village Hall following changes to Business Rate legislation for 2026/27.

12. Poor's Land Charity.

To Note the resignation of Kay Burrill as a FPC appointed trustee and, subject to the Meeting's approval, the appointment of Collette Henerty.

13. Playing Field

a. To consider maintenance, fund raising and availability of grants.

b. To consider how much the playing field fund should contribute to the cost of grass cutting, inspection etc.

14. Speedwatch.

Update from Cllr Lee

15. Governance.

To confirm and approve the following documents for 2026/27

a) Risk Assessment

b) Standing Orders

c) Financial Regulations

d) Asset Register

e) Statement of Internal Control

f) To confirm end of year balances and reserves

g) AGAR (to follow).

16. To review Grass Cutting arrangements at the Church

17. Fingerpost update

18. Urgent matters raised by Councillors/Clerk.

Date of next meeting, Wednesday 15th July 2026.

Mike Norton

Parish Clerk

Frithelstock Parish Council. 12/05/2026