

FRITHELSTOCK PARISH COUNCIL

Minutes of the Annual Frithelstock Parish Council Meeting held on Wednesday, 22nd June 2022 at 7.00pm in The Village Hall, Frithelstock.

Present: M Baker (Vice Chairman), E Hunkin, C Stevens, A Hardwick and M Thomas.

Also in attendance: Mrs K Graddock - Parish Clerk.

And 1 member of public.

FP13 Apologies
Cllr Terry Warrington.

FP14 Declarations
Cllr Baker declared an interest in payments as he is one of the payees for grass cutting services.

FP15 Public Participation
None.

FP16 Minutes
RESOLVED: That the Minutes held on 11th May 2022 be approved and signed as a correct record.

(NC)

FP17 Reports from outside bodies

a) **To receive a report from Devon County Councillor, Cllr A Saywell.**

- Devon.gov.uk/cost-of-living.
- Cosy Devon Website – potential for grants.
- New scheme to look at customer service experience.
- Overspend on last year's budget - £3 million. Will need to look at this for the coming year.

b) **To receive report from Torridge District Councillor, P Pennington.**
None received.

c) **To receive report from Police.**



Crimes Recorded - 01/05/2022 to 31/05/2022 - CT2F

Offence	Recorded Crime 01/05/2022 to 31/05/2022	Recorded Crime 01/05/2021 to 31/05/2021	Recorded Crime % Difference
Violence without Injury	1	0	-
All Other Theft Offences	1	0	-
Total	2	0	-

FP18 Jubilee Celebration Debrief

Cllr Hunkin raised that there had been a number of non councillors that helped tremendously at the event and she had received some feedback about this. The event was funded by the Parish Council, for which the

Clerk obtained a grant but it was noted that hard work was done by non-councillors, which the Parish council are very grateful for. There needs to be more emphasis on people trying to get involved so the same people are not left completing everything. Perhaps in future, there needs to be a meeting of all parties involved to help with the organisation of an event although councillor Hunkin mentioned that events are normally organised by the events committee. Cllr Hardwick asked about the events committee membership.

RESOLVED: That a letter of thanks be printed in the village magazine and on the notice board for those that helped - actioned by Cllr Adrian Hardwick.

(NC)

FP19

Finance – Payments and Receipts

a) Payments and Receipts

PAYMENTS AND RECEIPTS. From 1st April until June 2022

Payments

	NAME	AMOUNT	CHQ NO
1	D Steggles – Tree clearance	£200.00	Bacs
2	DALC – Subs	£87.06	Bacs
3	Communicorp (Jubilee Mugs)	£266.02	Bacs
4	Citizens Advice Grant from 2021	£100.00	Bacs
5	SW Heritage Trust Grant from 2021	£50.00	Bacs
6	Royal British Legion - Plaque	£144.99	Debit Card
7	Amazon – Jubilee Items, lego sets	£74.97	Debit Card
8	Amazon – Jubilee items, purple bags	£13.98	Debit Card
9	Amazon – Jubilee items, plates, flsg, cutlery, tablecloths, rosettes, labels	£244.57	Debit Card
10	Amazon – Jubilee items, napkins	£15.98	Debit Card
11	Amazon – Jubilee Items, mug boxes	£20.99	Debit Card
12	Tesco – Jubilee Refreshments	£76.30	Debit Card
13	Tesco – Jubilee Refreshments	£56.92	Debit Card
14	Bank Charges	£8.00	On Account
15	Amazon - Paper	£9.49	Debit Card
16	Marmax – Notice Board	£1822.50	Debit Card
17	K Graddock - Salary	£489.77	Bacs
18	HMRC - PAYE	£331.20	Bacs
19	Peninsula Pensions	£185.76	Bacs
20	Michael Baker	£1640.00	Bacs
21	Julie Snooks – Audit	£100.00	Bacs
22	K Graddock – Expenses	£88.32	Bacs
23	Chris Stevens – Expenses, compost	£26.00	Bacs
	Total	£6052.82	

Receipts

1	Torridge District Council - Precept 1	£3750.00
2	Heritage Lottery Grant for Jubilee Celebration	£1225.00

3	Warrington – Mug collection minus bar licence fee	£51.00
		£5026.00

Bank Balances as at 20/6/22

Current A/C £5555.74

Reserve A/C £668.43

RESOLVED: That the zoom subscription is cancelled and the payments and receipts are accepted and approved.

(NC)

b) Go North Devon Grant

A grant request was received from Go North Devon for their Cancer Care Service.

RESOLVED: That a grant of £100.00 be donated.

(NC)

FP20

Planning

To consider Planning Applications:

a) Ref: 1/0558/2022/HEDGE

Proposal: Removal of 12m of hedgerow

Location: Harracott, Frithelstock, Torrington, Devon

RESOLVED: That there are no objections to the application.

(NC)

b) Ref : 1/0543/2022/FUL

Proposal: Retrospective application for erection of barn

Location: Barn At Middle Southcott, Frithelstock, Torrington, Devon

RESOLVED: That there are no objections to the application.

(NC)

FP21

Dog Waste Bin

An email was received from the Waste and Recycling Supervisor explaining that another dog bin located on Gypsy Lane would not be accepted as there has been no dog fouling reports on their system and there is one in close proximity.

FP22

Highways

No reports received as there was a meeting booked for this Friday with the new Highways Officer.

FP23

Annual Governance and Accountability Return 21/22

Members were circulated the AGAR for 21/22 and the internal auditors report prior to the meeting. The Clerk informed members that the Council would be exempt from a full external audit, as it's expenditure was below £25,000.

a) To discuss and agree the Annual Governance Statement detailed in the AGAR 21/22.

RESOLVED: That the Annual Governance Statement as detailed in the AGAR for 2021/22 be received and approved.

(NC)

b) To receive and agree the Accounting Statements contained within the AGAR 2021/22 along with the Internal Auditors Report and Internal Control

The Clerk gave an overview of the comments from the Internal Auditor. Queries were raised from the auditor regarding the Council using Council funds for gifts to individuals namely previous Councillors.

RESOLVED

1. That the Accounting Statements contained within the AGAR 2021/22 be received and approved.
2. That the Statement of Internal Control be received and approved.
3. That the Internal Auditors report be noted.

(NC)

c) To consider and agree the AGAR for 21/22

RESOLVED: That the AGAR 21/22 be approved and signed by the Chairman and the Certificate of Exempt be sent.

(NC)

FP24

Councillors' Reports and Items for Future Agenda

- Cannot get to the footpath that goes through Smithacott.
- Playing Fields Committee funds.

Meeting closed at 7.44pm.

Signed: Dated: