

-

FRITHELSTOCK PARISH COUNCIL

Minutes of the virtual Frithelstock Parish Council Meeting held on Thursday 6th May 201 at 7.00pm via Zoom.

Present: Cllrs T Warrington (Chairman), A Hardwick, C Stevens, L Hunkin and M Stevens.

Also in attendance: Mrs K Graddock - Parish Clerk.

FP01 Election of Chairman

RESOLVED: That Cllr Warrington be elected Chairman for 2021-22.
Cllr Warrington duly signed the Chairman's Declaration.

FP02 Election of Vice Chairman

RESOLVED: That Cllr Baker be elected Vice Chairman for 2021-22.

(NC)

FP03 Apologies

Cllr M Baker.

FP04 Declarations of Interest

None.

FP05 Minutes

RESOLVED: That the Minutes of the meeting held on 4th March 2021 be approved as a correct record and signed at a later date due to Covid-19.

(NC)

FP06 Public Participation

No members of the public were present.

FP07 Reports from Outside Bodies

a) Devon County Council - Cllr Saywell

None.

b) Torridge District Council - Cllr Pennington

None.

c) Police

None.

FP08 Resignation - Cllr A Heard

Members were reported that Andrew Heard has resigned from the Council, due to work commitments. The Clerk reported that she has notified Torridge District Council of the vacancy and was awaiting a response.

RESOLVED: That the Council sends a small gift and letter of thanks for his commitment to the Council and Parish.

(NC)

FP09**Website**

Concerns were raised that a draft had not been received despite communication from a number of councillors. The Clerk explained that the Council were not complying with Legislation and the website had been outstanding for some time. Cllr Warrington agreed to contact the website provider to ascertain when a draft website would be ready for viewing.

RESOLVED: That a deadline of the next meeting in June be given to the website provider for a draft.

(NC)

FP10**Governance****a) Risk Assessments**

RESOLVED: That the Risk Assessments for 19/20 and 20/21 be approved and accepted.

(NC)

b) Standing Orders

RESOLVED: That the Standing Orders for 19/20 and 20/21 be approved.

(NC)

c) Financial Regulations

RESOLVED: That the Financial Regulations for 19/20 and 20/21 be approved and accepted.

(NC)

d) Asset Register as at 31st March 2021

Subject to the inclusion/revision of the following equipment to the Asset Register:

Playing Field:

- Litter bin
- Motorcycle Springy and Pig Springy
- Adventure Trail
- Activity Trail
- Gates
- 1 Bench
- 2 goal posts

Within the Parish:

- benches

RESOLVED: That the Asset Register with the above items added be approved.

(NC)

e) Statement of Internal Control

RESOLVED: That the Statement of Internal Control be approved.

(NC)

f) To confirm end of year balances and reserves

RESOLVED: That the following year end bank balances and ear marked reserves were received and approved.

(NC)

Bank Balances as at 31/3/21

| | |
|-----------------|----------|
| Current Account | £4574.17 |
| Reserve Account | £668.31 |

Earmarked Reserves as at 31/3/21

| | |
|------------------------------|---------|
| Website | £729.00 |
| Litterbin | £430.80 |
| Torrington 100 Grant funding | £500.00 |

FP11**Councillor Reports and Items for Future Agenda**

- Face to Face Meetings
- Torrington 100 Grants
- Planting within the Village

Meeting closed at 7.51pm.

Signed: Dated: