

Frithelstock Parish Council

Clerk and RFO: Mrs Kate Graddock BA (Hons)

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To: Cllrs M Baker (Vice Chairman), A Hardwick, E Hunkin, C Stevens, M Thomas, T Warrington (Chairman).

You are hereby summoned to attend an **ANNUAL** meeting of **Frithelstock Parish Council** which will be held on **Wednesday, 17th May 2023 at 7.00pm in The Village Hall, Frithelstock.**

In accordance with The Public Bodies (Admission to Meetings) Act 1960, members of the public are welcome to attend. Please use the link above to access the meeting or contact the Clerk for telephone attendance details.



Mrs Kate Graddock BA (Hons)

Clerk and RFO

11th May 2023

AGENDA

- 1. Election of Chairman for 2023/24**
- 2. Election of Vice Chairman 2023/24.**
- 3. Apologies for absence**
To receive and approve any apologies for absence.
- 4. Declarations of interest**
To receive any Declarations of interest and DPI's. Members are reminded that all interests must be declared at the beginning of the meeting and prior to the item being discussed.
- 5. Minutes**
To approve and sign as a correct record, the minutes of the meeting held on 15th March 2023. Available via the website.
- 6. Public Participation**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business relating to the Parish Council. A question asked by a member of the public during this period shall not require a response or debate at the meeting.
- 7. Reports from outside bodies**
 - a)** To receive a report from Devon County Councillor.
 - b)** To receive report from Torridge District Councillor
 - c)** To receive report from Police.
- 8. Finance**
To approve Payments and Receipts (Available at the meeting).

9. Play Area

To receive quotations for new bench and consider purchase.

10. Recreation Field – picnic benches

To consider siting of concrete bases (Cllr Warrington to report).

11. Hele Lane Path Extension

To receive report from Cllr Warrington and consider any actions therefrom.

12. Re-siting of Village Hall

To consider re-siting of village hall consultation (Cllr Warrington to report).

13. Governance

To confirm and approve the following documents for 2023/24.

- a) Risk Assessment.
- b) Standing Orders.
- c) Financial Regulations.
- d) Asset Register.
- e) Statement of Internal Control.
- f) To confirm end of year balances and reserves.

14. General Power of Competence

To Formally resolve that the Council meets the Criteria for the General Power of Competence. Resolution will read “That until the next relevant Annual Meeting of the Council, having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, Frithelstock Parish Council to adopt the General Power of Competence”

15. Co-option of Councillor

To receive nomination/s for the remaining vacancy on the Parish Council and co-opt new member.

16. Councillors’ Reports and Items for Future Agenda

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the Agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.